



## A total e-solution for learning management

At Wellnet Solutions, our mission is to provide online solutions that streamline the compliance process while reducing administrative time and costs. We understand that while OH&S training is necessary and even mandatory (to comply with WHMIS), scheduling and delivering in-house training can be difficult and costly. To help organizations meet these challenges, Wellnet Solutions has developed a suite of **Link2eLearning** services that support the goals of regulatory compliance and workplace health and safety, while reducing the costs of traditional in-class training.

### Integrating the medium & the message to maximize e-learning effectiveness

Since we are in the business of providing compliance solutions, our strength lies in our ability to combine relevant, effective content with state-of-the-art delivery and administration, to offer a total e-learning solution. While all of our e-learning solutions involve integrated service delivery, **Link2eLearning** services are developed and categorized under two streams:

- **Course Content & Development**
- **Service Delivery – Learning Management System (LMS)**

This means that whether you are interested in one or a number of Wellnet's generic OH&S courses; a custom course; or the conversion of your own training material, your Wellnet Solutions' course will be delivered through our Link2eLearning LMS. This ensures that courses are delivered through a flexible, feature-rich system that enables training distribution, course completion, tracking and reporting across the organization.

**Link2eLearning** services can help you enhance your employees' skills and knowledge base and promote improved workplace health and safety through a cost-effective, efficient online service. It can also help training administrators track and report on OH&S training to demonstrate efforts toward regulatory compliance/due diligence.

The following pages offer an overview of our comprehensive, yet easy-to-use online courses and LMS offerings.



### BENEFITS OF LINK2ELEARNING

- ✓ **Easy-to-use** system for planning, delivering and tracking employee training across the organization
- ✓ **Globally accessible** (24/7) – available any time, anywhere there is Internet access
- ✓ **Cost-effective** – eliminating the costs of facility rental, travel and lost time required for instructor-led training
- ✓ **Instant, accurate reporting** – available for workplace audits
- ✓ **Flexible** – courses and administrative functions can be scheduled to suit individuals' needs
- ✓ **Consistent training material** – is provided across the organization
- ✓ **Relevant, customized courses** – choose Wellnet's (customizable) course offerings or have us convert your content for online use.

## COURSE CONTENT & DEVELOPMENT

All of the courses offered through **Link2eLearning** provide a visually stimulating desktop learning environment. These online courses can be taken any time and anywhere there is Internet access. And since courses are self-paced, participants can start, stop or pause at any time – offering flexibility to meet individual schedules. Wellnet Solutions offers the following online courses and development services:

- **Link2eLearning Course Library**

Wellnet Solutions offers a range of generic online courses that can be presented in their standard format or customized to suit your organization's needs.

Some courses currently available through Link2eLearning include:

- **Bloodborne Pathogens \***
- **Canada Labour Code Part II \***
- **Contractor Safety Management \***
- **Driver Safety \***
- **Electrical Safety \***
- **Hand Hygiene**
- **Health and Safety Awareness for Ontario Workers / Supervisors \***
- **Ladder Safety \***
- **Lockout/Tagout \***
- **Office Health and Safety \***
- **PPE Selection, Use and Care \***
- **TDG for Ground Transport \***
- **WHMIS (GHS) Introduction \***
- **Workplace Violence Awareness for Workers \***

\* Available in French      \* Federal Workplace Specific

To view the complete library of English and French courses please visit <http://www.link2elearning.com/courselibrary.html>

- **Custom Course Development**

Wellnet Solutions can develop custom online courses to meet your training needs. Our e-learning development process involves working with customers to identify audience and course objectives, then developing relevant content. We are accustomed to working with industry professionals and subject-matter experts to ensure content accuracy. We then use the most effective and relevant web-based training technology to create the online course. The end result is a total online learning solution that meets your needs.

- **Course Conversion**

Many of our customers would like to use the power of the Internet to leverage their existing in-class training material. To meet this need, we have developed a process through which we enhance and convert your training content for web delivery. This involves the conversion of your existing course material (e.g. PowerPoint presentations) to an e-learning format and the hosting of the new, tailored courses through our LMS. By combining your training material with our web-based technology, we can offer custom online training programs with content, structure and evaluations that are relevant to your workforce.



### E-LEARNING COURSE DEVELOPMENT CRITERIA

Wellnet Solutions applies the following criteria to **all** course development.

All online courses must be:

- ✓ **Audience or learner-centred** – offering information that is targeted to the specific learner.
- ✓ **Focused on knowledge retention** – dividing information into manageable “bites”, in a logical progression, with relevant demos or examples and reviews to reinforce learning.
- ✓ **Learner-friendly** – using technology and navigation that suits the target audience.



### CUSTOM COURSE DEVELOPMENT PROCESS

Custom course development involves the following steps:

- **Client needs analysis:**
  - ✓ course objectives
  - ✓ audience profile
  - ✓ course assessment requirements
  - ✓ technical requirements & navigation issues
- **Design & Development:**
  - ✓ create custom interface design
  - ✓ develop content
- **Testing and client approval**
- **Deployment**

## OUR LEARNING MANAGEMENT SYSTEM

*– Taking online training to a whole new level!*

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While course content is one side of the e-learning equation, effective course delivery and administration are also crucial for success. At the heart of the **Link2eLearning** service is Wellnet Solutions' next generation LMS – offering administrative capabilities that facilitate easier and more effective employee participation in online courses. Our LMS provides anywhere-anytime learning that focuses on user experience and administrative efficiency.

### ***Creating an effective learning environment***

As a Rich Internet Application (RIA), Wellnet Solutions' LMS is capable of intelligently predicting the student's or administrator's needs. This RIA architecture enables system features such as:

- **One-Click Access** – Participants login and click once to resume their last lesson. Any preceding lesson is only two clicks away.
- **Persistent Navigation** – The sliding user menu is always present but not intrusive.
- **Online Help** – Generic information about the LMS is available on-screen to guide learners or administrators through any function.

### ***Providing an LMS to meet your administrative needs***

Our **Link2eLearning** LMS provides an efficient and easy-to-use online system for planning, delivering and tracking employee training across the organization. This easy-to-use, yet feature-rich system enables instant, accurate reporting for workplace audits. The reports can be exported into an Excel spreadsheet.

The LMS is user-friendly and easy to navigate for both the student and the administrator.

***Link2eLearning provides an online solution that streamlines Occupational Health and Safety training while reducing administrative time and costs.***

